

APPALACHIA SERVICE PROJECT, INC.

FINANCIAL REPORT

December 31, 2009

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Appalachia Service Project, Inc.
Johnson City, Tennessee 37601

We have audited the accompanying statements of financial position of Appalachia Service Project, Inc., (a nonprofit organization) as of December 31, 2009 and 2008, and the related statements of activities, functional expenses, and cash flows for the years then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over financial reporting. Accordingly, we express no such opinion. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Appalachia Service Project, Inc. as of December 31, 2009 and 2008, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated July 29, 2010, on our consideration of Appalachia Service Project, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Brown, Edwards & Company, L.L.P.

CERTIFIED PUBLIC ACCOUNTANTS

Bristol, Virginia
July 29, 2010

APPALACHIA SERVICE PROJECT, INC.

STATEMENTS OF FINANCIAL POSITION

December 31, 2009 and 2008

ASSETS

| | <u>2009</u> | <u>2008</u> |
|---|---------------------|---------------------|
| CURRENT ASSETS | | |
| Cash and cash equivalents: | | |
| Undesignated | \$ 171,706 | \$ - |
| Board designated - Operating reserve | 800,000 | 627,280 |
| Board designated - Revolving loan fund | 510,078 | 315,531 |
| Board designated - Endowment (Note 5) | 59,563 | 1,401 |
| Unrestricted cash | <u>1,541,347</u> | <u>944,212</u> |
| Board designated endowment fund (Notes 3, 5 and 12) | 207,357 | 172,520 |
| Grant receivable | 60,246 | 774,200 |
| Other receivables | 2,906 | 4,821 |
| Mortgages receivable, net (Note 4) | 12,328 | 13,308 |
| Inventories (Note 6) | <u>88,347</u> | <u>70,933</u> |
| Total current assets | 1,912,531 | 1,979,994 |
| RESTRICTED CASH (Note 11) | 48,161 | 52,261 |
| PROPERTY AND EQUIPMENT, net (Note 7) | 1,882,984 | 2,036,136 |
| LONG-TERM MORTGAGES RECEIVABLE, net (Note 4) | <u>69,862</u> | <u>75,410</u> |
| | <u>\$ 3,913,538</u> | <u>\$ 4,143,801</u> |
| LIABILITIES AND NET ASSETS | | |
| CURRENT LIABILITIES | | |
| Accounts payable and accrued expenses | \$ 85,996 | \$ 82,159 |
| Current maturities of notes payable (Note 8) | 6,965 | 9,114 |
| Current portion of capital lease obligation (Note 10) | 13,237 | 11,982 |
| Deferred revenue | <u>66,836</u> | <u>485,544</u> |
| Total current liabilities | <u>173,034</u> | <u>588,799</u> |
| LONG-TERM LIABILITIES (net of Current Portion) | | |
| Notes payable (Note 8) | 76,297 | 96,767 |
| Capital lease obligation (Note 10) | <u>47,068</u> | <u>60,305</u> |
| Total long-term liabilities | <u>123,365</u> | <u>157,072</u> |
| COMMITMENTS AND CONTINGENCIES (Note 15) | <u>-</u> | <u>-</u> |
| Total liabilities | <u>296,399</u> | <u>745,871</u> |
| NET ASSETS (Note 11) | | |
| Unrestricted | 3,568,978 | 3,345,669 |
| Temporarily restricted | <u>48,161</u> | <u>52,261</u> |
| Total net assets | <u>3,617,139</u> | <u>3,397,930</u> |
| | <u>\$ 3,913,538</u> | <u>\$ 4,143,801</u> |

The Notes to Financial Statements are an integral part of these statements.

APPALACHIA SERVICE PROJECT, INC.

STATEMENTS OF ACTIVITIES
For the Years Ended December 31, 2009 and 2008

| | <u>2009</u> | <u>2008</u> |
|---|---------------------|---------------------|
| UNRESTRICTED NET ASSETS | | |
| Revenues | | |
| Donations | \$ 2,595,605 | \$ 2,662,336 |
| Grants | 496,804 | 339,526 |
| Volunteer work crews fees | 3,149,419 | 3,091,815 |
| Donated items | 84,068 | 104,566 |
| Merchandise sales | 171,825 | 152,028 |
| Interest and investment income | 38,014 | 26,212 |
| Gain (loss) on sale of assets | 6,214 | (47,023) |
| Miscellaneous | <u>25,171</u> | <u>39,936</u> |
| Total unrestricted revenues | <u>6,567,120</u> | <u>6,369,396</u> |
| NET ASSETS RELEASED FROM RESTRICTIONS | | |
| Satisfaction of purpose restrictions | <u>13,668</u> | <u>6,365</u> |
| Total unrestricted revenues and net assets released from restrictions | <u>6,580,788</u> | <u>6,375,761</u> |
| Expenses | | |
| Program services | <u>5,284,288</u> | <u>5,400,960</u> |
| Supporting services | | |
| Office and administration | 412,264 | 408,480 |
| Fundraising | <u>660,927</u> | <u>755,930</u> |
| Total supporting services | <u>1,073,191</u> | <u>1,164,410</u> |
| Total expenses | <u>6,357,479</u> | <u>6,565,370</u> |
| Change in unrestricted net assets | <u>223,309</u> | <u>(189,609)</u> |
| Balance, beginning | <u>3,345,669</u> | <u>3,535,278</u> |
| Balance, ending | <u>\$ 3,568,978</u> | <u>\$ 3,345,669</u> |

(Continued)

APPALACHIA SERVICE PROJECT, INC.

STATEMENTS OF ACTIVITIES
For the Years Ended December 31, 2009 and 2008

| | <u>2009</u> | <u>2008</u> |
|---|---------------------|---------------------|
| TEMPORARILY RESTRICTED NET ASSETS | | |
| Contributions | \$ 9,568 | \$ 27,411 |
| Net assets released from restrictions | <u>(13,668)</u> | <u>(6,365)</u> |
| Change in temporarily restricted net assets | (4,100) | 21,046 |
| Balance, beginning | <u>52,261</u> | <u>31,215</u> |
| Balance, ending | <u>\$ 48,161</u> | <u>\$ 52,261</u> |
| SUMMARY OF CHANGES IN NET ASSETS | | |
| Change in total net assets | \$ 219,209 | \$ (168,563) |
| Balance, beginning | <u>3,397,930</u> | <u>3,566,493</u> |
| Balance, ending | <u>\$ 3,617,139</u> | <u>\$ 3,397,930</u> |

The Notes to Financial Statements are an integral part of these statements.

APPALACHIA SERVICE PROJECT, INC.

STATEMENTS OF FUNCTIONAL EXPENSES
For the Years Ended December 31, 2009 and 2008

| | Program Services | Supporting Services | | 2009 | 2008 |
|-------------------------------------|-----------------------------|------------------------------|-------------------|---------------------|---------------------|
| | Home Repair and Building | Office and Administration | Fundraising | | |
| Salaries and related taxes | \$ 1,525,586 | \$ 206,191 | \$ 143,932 | \$ 1,875,709 | \$ 1,877,447 |
| Employee benefits | <u>356,378</u> | <u>66,028</u> | <u>36,556</u> | <u>458,962</u> | <u>459,926</u> |
| Total salaries and related expenses | 1,881,964 | 272,219 | 180,488 | 2,334,671 | 2,337,373 |
| Staff expenses | 95,456 | 4,620 | 9,574 | 109,650 | 135,314 |
| Group expenses | 489,451 | - | - | 489,451 | 507,950 |
| Repair/rehabilitation/construction | 1,521,251 | - | - | 1,521,251 | 1,595,533 |
| Transportation/maintenance | 71,541 | 1,322 | 6,369 | 79,232 | 91,997 |
| Publications | 59,097 | - | 301,579 | 360,676 | 284,248 |
| Office expenses | 289,420 | 30,505 | 5,996 | 325,921 | 370,306 |
| Program expenses | 392,114 | 1,230 | 125,555 | 518,899 | 513,450 |
| Taxes, licenses and fees | 37,310 | 4,348 | - | 41,658 | 58,913 |
| Ranch and warehouse | 12,031 | - | - | 12,031 | 14,793 |
| Professional fees | 98,703 | 90,384 | 28,908 | 217,995 | 270,032 |
| Miscellaneous | <u>11,529</u> | <u>-</u> | <u>-</u> | <u>11,529</u> | <u>590</u> |
| Total expenses before depreciation | 4,959,867 | 404,628 | 658,469 | 6,022,964 | 6,180,499 |
| Depreciation | <u>324,421</u> | <u>7,636</u> | <u>2,458</u> | <u>334,515</u> | <u>384,871</u> |
| Total expenses | <u>\$ 5,284,288</u> | <u>\$ 412,264</u> | <u>\$ 660,927</u> | <u>\$ 6,357,479</u> | <u>\$ 6,565,370</u> |

The Notes to Financial Statements are an integral part of these statements.

APPALACHIA SERVICE PROJECT, INC.

STATEMENTS OF CASH FLOWS
For the Years Ended December 31, 2009 and 2008

| | <u>2009</u> | <u>2008</u> |
|---|---------------------|-------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | |
| Change in total net assets | \$ 219,209 | \$ (168,563) |
| Adjustments to reconcile change in total net assets to net cash provided by (used in) operating activities: | | |
| Depreciation | 334,515 | 384,871 |
| (Gain) loss on sale of assets | (6,214) | 6,199 |
| In-kind donations | (84,068) | (104,566) |
| (Gain) loss on investments | (29,820) | 45,873 |
| Loans forgiven | 11,170 | - |
| Allowance for loan losses | (25,714) | (27,164) |
| (Increase) decrease in: | | |
| Grant receivables | 713,954 | (774,200) |
| Mortgages receivable | 21,072 | 33,833 |
| Other receivables | 1,915 | (1,424) |
| Inventories | 62,164 | 92,347 |
| Increase (decrease) in: | | |
| Accounts payable and accrued expenses | 3,837 | (3,102) |
| Deferred revenue | (418,708) | 444,735 |
| Net cash provided by (used in) operating activities | <u>803,312</u> | <u>(71,161)</u> |
| CASH FLOWS FROM INVESTING ACTIVITIES | | |
| Purchase of property and equipment | (193,599) | (306,143) |
| Proceeds from sale of equipment | 22,940 | 16,800 |
| Endowment dividends reinvested | (5,017) | (5,049) |
| Net cash used in investing activities | <u>(175,676)</u> | <u>(294,392)</u> |
| CASH FLOWS FROM FINANCING ACTIVITIES | | |
| Payments on lease | (11,982) | (18,071) |
| Principal payments on notes payable | (22,619) | (24,402) |
| Net cash used in financing activities | <u>(34,601)</u> | <u>(42,473)</u> |
| INCREASE (DECREASE) IN CASH | 593,035 | (408,026) |
| CASH, beginning | <u>996,473</u> | <u>1,404,499</u> |
| CASH, ending | <u>\$ 1,589,508</u> | <u>\$ 996,473</u> |
| RECONCILIATION OF CASH TO STATEMENT OF FINANCIAL POSITION | | |
| Cash and cash equivalents, unrestricted | \$ 1,541,347 | \$ 944,212 |
| Cash and cash equivalents, restricted | <u>48,161</u> | <u>52,261</u> |
| | <u>\$ 1,589,508</u> | <u>\$ 996,473</u> |
| SUPPLEMENTAL DISCLOSURES OF NONCASH INVESTING ACTIVITIES | | |
| Acquisition of property and equipment through capital lease obligations | <u>\$ -</u> | <u>\$ 81,400</u> |
| SUPPLEMENTAL INFORMATION | | |
| Interest paid | <u>\$ 6,426</u> | <u>\$ 613</u> |

The Notes to Financial Statements are and integral part of these statements.

APPALACHIA SERVICE PROJECT, INC.

NOTES TO FINANCIAL STATEMENTS

December 31, 2009

Note 1. Significant Accounting Policies

Nature of Activities

Appalachia Service Project, Inc. (ASP) is a nonprofit corporation organized for the purpose of alleviating sub-standard housing conditions in Appalachia by utilizing volunteers to repair and renovate housing for the individuals affected by these conditions. ASP enables people to experience the mission and ministry of the church in a personal and concrete way. ASP allows for the exchange of culture, hopes, talents, faith and love between volunteers and Appalachian families. The purpose of the project is to extend a helping hand to fellow human beings in the spirit of love and acceptance. ASP's programs are supported primarily by grants, donations and fees paid by volunteer work groups. ASP operates year-round centers in Johnson City, TN; Chavies, KY; Jonesville, VA; and Guyan Valley, WV.

ASP performs major remodeling and repairs to various homes. When necessary, ASP has allowed notes to be carried for the remodeling work performed. Individuals apply for assistance through grants and low or non-interest bearing mortgages. Assistance is determined based upon financial need and debt to equity ratios with a varying amount of grants and mortgages per individual.

Basis of Accounting and Presentation

The accompanying financial statements are presented on the accrual basis of accounting.

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board Accounting Standards Codification 958, *Not-for-Profit Entities*. Under FASB ASC 958, ASP is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

ASP reports gifts of cash and other assets as temporarily restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. All temporarily restricted contributions in which the restrictions are met in the same reporting period as the donation are reported as unrestricted.

ASP reports gifts of land, building and equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long these long-lived assets must be maintained, ASP reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

ASP reports gifts of land, building and equipment as permanently restricted support if they are received with donor stipulations that do not expire with the passage of time and cannot be removed or fulfilled by organization actions. Permanently restricted contributions must be maintained by ASP in perpetuity.

Reclassifications

Certain reclassifications have been made to the prior years' financial statements to conform to the current year presentation. These reclassifications had no effect on previously reported results of operations or retained earnings.

(Continued)

APPALACHIA SERVICE PROJECT, INC.

NOTES TO FINANCIAL STATEMENTS

December 31, 2009

Note 1. Significant Accounting Policies (Continued)

Cash and Cash Equivalents

ASP considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

Funds kept in regular checking and savings accounts are secured by the Federal Deposit Insurance Corporation (FDIC). At times, these funds may be in excess of the FDIC insurance limit. ASP has not experienced any losses in such accounts.

ASP also maintains funds in registered money market funds covered by fidelity bonds and held by custodian banks.

The ASP Board of Directors has designated a cash reserve for the purpose of meeting the Organization's cash flow needs. At the end of each calendar year, this Board designation requires a cash reserve of no less than \$800,000, not including any cash balance in the Revolving Loan Fund, to be maintained in the General Fund. At December 31, 2009, the Organization was in compliance with the Board designated reserve.

Mortgages Receivable

Mortgages receivable are reported at their outstanding unpaid principal balances adjusted by an allowance for loan losses. ASP maintains an allowance for loan losses to absorb an estimate of losses inherent in the receivables. The allowance is reviewed periodically by management to provide assurance that an appropriate level of loan loss reserve is maintained. The allowance for loan losses is maintained at an amount management deems adequate to cover inherent losses at the balance sheet date. The Organization considers a loan to be impaired when, based upon current information and events, it believes it is probable that the Organization will be unable to collect all amounts due according to the contractual terms of the loan agreement. If an impaired loan is forgiven, loss of principal, if any, is recorded through a charge-off to the appropriate expense account.

Inventories

Inventories of resale items and purchased building materials are valued at cost. Small tools and building materials, which are donated, are valued at flea market value.

Property and Equipment

Property and equipment are capitalized at cost for purchases and at fair market value for donated items. Depreciation is computed on a straight-line basis over the estimated service lives of the assets. ASP follows the practice of capitalizing, at cost, all expenses for fixed assets in excess of \$400. Estimated useful lives are as follows:

| | |
|------------------------|-------------|
| Vehicles | 3 years |
| Equipment | 5-10 years |
| Furniture and fixtures | 10 years |
| Buildings | 30-39 years |

Small tools and other materials are included in inventory and are not depreciated.

(Continued)

APPALACHIA SERVICE PROJECT, INC.

NOTES TO FINANCIAL STATEMENTS

December 31, 2009

Note 1. Significant Accounting Policies (Continued)

Compensated Absences

Vacation days are accrued at a rate of .83 days for the first two years of employment, 1.25 days for years 3 through 7, and 1.67 days beginning in the 8th year, for each month worked, based on the employee's anniversary date. Employees are encouraged to use their vacation time in the calendar year in which it is earned. A maximum of five days of vacation may be carried over into the first quarter of the following year. If the vacation time earned is not taken by the end of the first quarter, it is forfeited. However, ASP is liable for the amount of unused vacation time, up to the maximum allowed, for each employee as of December 31, 2009. ASP does not provide for any payment of unused sick days.

Allocation of Expenses

ASP's expenses are presented on a functional basis, showing basic program activities and support services. ASP allocates expenses to home repair and building, office and administration, and fundraising based on the organizational cost centers in which expenses are incurred. Expenses are allocated between support and program services based upon specific identification, or a defined allocation method.

Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could vary from the estimates that were used.

Deferred Revenue

Income from prepaid summer program registration fees, prepaid summer volunteer fees and conditional donations received for which the conditions have not been met is deferred and recognized in the period to which the fees and donations relate. Also, federal grant funds received but not expended are deferred and recognized in the period the grant expenditures are made.

Income Tax Status

ASP is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code.

ASP adopted the provisions of ASC Topic 740, *Income Taxes*, relating to unrecognized tax benefits on January 1, 2009. ASP files income tax returns in the U.S. federal jurisdiction. APS's income tax filings are subject to audit by various taxing authorities. ASP's open audit periods are 2006-2009. In evaluating ASP's tax provisions and accruals, future taxable income, and the reversal of temporary differences, interpretations and tax planning strategies are considered. ASP believes their estimates are appropriate based on current facts and circumstances.

(Continued)

APPALACHIA SERVICE PROJECT, INC.

NOTES TO FINANCIAL STATEMENTS

December 31, 2009

Note 1. Significant Accounting Policies (Continued)

Recently Adopted Accounting Guidance

During 2009, the Company adopted changes issued by the Financial Accounting Standards Board (FASB) to the authoritative hierarchy of GAAP. These changes establish the FASB Accounting Standards Codification (Codification) as the source of authoritative accounting principles recognized by the FASB to be applied by nongovernmental entities in the preparation of financial statements in conformity with GAAP. The FASB will no longer issue new standards in the form of Statements, FASB Staff Positions, or Emerging Issues Task Force Abstracts; instead the FASB will issue Accounting Standards Updates. Accounting Standards Updates will not be authoritative in their own right as they will only serve to update the Codification. These changes and the Codification itself do not change GAAP. Other than the manner in which new accounting guidance is referenced, the adoption of these changes had no impact on the Financial Statements.

During 2009, the Company adopted changes issued by the FASB to accounting for and disclosure of events that occur after the balance sheet date but before financial statements are issued or are available to be issued, otherwise known as "subsequent events." Specifically, these changes set forth the period after the balance sheet date during which management of a reporting entity should evaluate events or transactions that may occur for potential recognition or disclosure in the financial statements, the circumstances under which an entity should recognize events or transactions occurring after the balance sheet date in its financial statements, and the disclosures that an entity should make about events or transactions that occurred after the balance sheet date. The adoption of these changes had no impact on the Financial Statements as management already followed a similar approach prior to the adoption of this new guidance. (See Note 16)

Note 2. Contributed Services

A substantial number of unpaid volunteers make significant contributions of their time to work in ASP's programs. Although these services are necessary to the program, they are for the most part, not provided by volunteers with specialized skills. In addition, they probably would not be purchased if they were not donated as required by FASB ASC 958-605 to be recognized in the financial statements. Accordingly, the value of this labor has not been recorded in the financial statements. Management estimates the value of these services at \$9,833,198 and \$9,858,307 for 2009 and 2008, respectively.

Note 3. Investments

Endowment investments at December 31 included the following:

| | 2009 | | | |
|--------------|------------|---------------------|----------------------|---------------|
| | Cost | Unrealized Gains | Unrealized Losses | Fair Value |
| Mutual funds | \$ 237,212 | \$ - | \$ 29,855 | \$ 207,357 |
| | 2008 | | | |
| | Cost | Unrealized Gains | Unrealized Losses | Fair Value |
| Mutual funds | \$ 230,672 | \$ - | \$ 58,152 | \$ 172,520 |

(Continued)

APPALACHIA SERVICE PROJECT, INC.

NOTES TO FINANCIAL STATEMENTS

December 31, 2009

Note 3. Investments (Continued)

Investment expenses netted against investment income in the statement of activities were \$1,450 for the year ended December 31, 2009.

Note 4. Mortgages Receivable

ASP issues non-interest and low interest loans for construction and remodeling of homes. The mortgages result primarily from funds received from Federal and State programs. These funds have a predetermined interest rate set by the grantor agencies. For this reason, no imputed interest has been calculated.

Mortgages receivable, net totaled \$82,190 and \$88,718 at December 31, 2009 and 2008, respectively. ASP receives estimated annual payments of approximately \$40,000 as a result of the mortgage receivables. Due to the inherent uncertainties associated with the collectability of the loans, the value of the underlying collateral, and the reputational risk associated with foreclosure, mortgages receivable, net are recorded at an amount that management believes approximates net realizable value as stated below.

| | <u>2009</u> | <u>2008</u> |
|-------------------------------------|------------------|------------------|
| Mortgages receivable | \$ 400,021 | \$ 443,005 |
| Less: Allowance for loan losses | <u>(317,831)</u> | <u>(354,287)</u> |
| Mortgages receivable, net | 82,190 | 88,718 |
| Less: Mortgages receivable, current | <u>12,328</u> | <u>13,308</u> |
| Mortgages receivable, long-term | <u>\$ 69,862</u> | <u>\$ 75,410</u> |

Note 5. Endowment

ASP's endowment funds consist of contributions received from individuals to provide the opportunity to make charitable gifts to ASP. As required by GAAP, net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

Interpretation of Relevant Law

ASP's Board of Trustees has segregated a portion of unrestricted net assets as a board designated endowment to be invested to provide income for an unspecified period. A board designated endowment, which results from an internal designation, is classified as unrestricted net assets.

Endowment Net Asset Composition by Type of Fund
as of December 31, 2009

| | <u>Unrestricted</u> | <u>Temporarily Restricted</u> | <u>Permanently Restricted</u> | <u>Total</u> |
|----------------------------------|---------------------|-----------------------------------|-----------------------------------|--------------|
| Board designated endowment funds | \$ 266,920 | \$ - | \$ - | \$ 266,920 |

(Continued)

APPALACHIA SERVICE PROJECT, INC.

NOTES TO FINANCIAL STATEMENTS

December 31, 2009

Note 5. Endowment (Continued)

Endowment Net Asset Composition by Type of Fund
as of December 31, 2008

| | <u>Unrestricted</u> | <u>Temporarily Restricted</u> | <u>Permanently Restricted</u> | <u>Total</u> |
|----------------------------------|---------------------|-----------------------------------|-----------------------------------|--------------|
| Board designated endowment funds | \$ 173,921 | \$ - | \$ - | \$ 173,921 |

Changes in Endowment Net Assets
for the Fiscal Year Ended December 31, 2009

| | <u>Unrestricted</u> | <u>Temporarily Restricted</u> | <u>Permanently Restricted</u> | <u>Total</u> |
|--|---------------------|-----------------------------------|-----------------------------------|-------------------|
| Endowment net assets, beginning of year | \$ 173,921 | \$ - | \$ - | \$ 173,921 |
| Investment return: | | | | |
| Investment dividend income | 5,017 | - | - | 5,017 |
| Net appreciation (realized and unrealized) | <u>29,820</u> | <u>-</u> | <u>-</u> | <u>29,820</u> |
| Total investment return | 34,837 | - | - | 34,837 |
| Contributions | 58,162 | - | - | 58,162 |
| Appropriation of endowment assets for expenditure | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Endowment net assets, end of year | <u>\$ 266,920</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 266,920</u> |

Changes in Endowment Net Assets
for the Fiscal Year Ended December 31, 2008

| | <u>Unrestricted</u> | <u>Temporarily Restricted</u> | <u>Permanently Restricted</u> | <u>Total</u> |
|--|---------------------|-----------------------------------|-----------------------------------|-------------------|
| Endowment net assets, beginning of year | \$ 155,694 | \$ - | \$ - | \$ 155,694 |
| Investment return: | | | | |
| Investment dividend income | 5,049 | - | - | 5,049 |
| Net appreciation (realized and unrealized) | <u>(45,873)</u> | <u>-</u> | <u>-</u> | <u>(45,873)</u> |
| Total investment return | (40,824) | - | - | (40,824) |
| Contributions | 59,051 | - | - | 59,051 |
| Appropriation of endowment assets for expenditure | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Endowment net assets, end of year | <u>\$ 173,921</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 173,921</u> |

(Continued)

APPALACHIA SERVICE PROJECT, INC.

NOTES TO FINANCIAL STATEMENTS
December 31, 2009

Note 5. Endowment (Continued)

Description of Amounts Classified as Permanently Restricted Net Assets
Temporarily Restricted Net Assets and Unrestricted Net Assets

| | <u>December 31, 2009</u> | <u>December 31, 2008</u> |
|----------------------------------|--------------------------|--------------------------|
| <u>Unrestricted Net Assets</u> | | |
| Board designated endowment funds | \$266,920 | \$173,921 |

Return Objectives and Risk Parameters

ASP has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. Under this policy, as approved by the Board of Trustees, the endowment assets are invested in a manner that is intended to produce results while assuming a moderate level of investment risk. ASP expects its endowment funds, over time, to provide an average rate of return that is above the combined rate of inflation and spending rate of ASP. Actual returns in any given year may vary from this amount.

Strategies Employed for Achieving Objectives

To satisfy its long-term rate-of-return objectives, ASP relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). ASP targets a diversified asset allocation that places a greater emphasis on equity-based investments to achieve its long-term return objectives within prudent risk constraints.

Spending Policy and How the Investment Objectives Relate to Spending Policy

ASP has a policy of appropriating distributions only after the endowment exceeds \$500,000. Once the endowment achieves this minimum threshold, the maximum annual distribution permitted is five percent of the average of the previous three years fair market value at December 31. In establishing this policy, the Organization considered the long-term expected return on its endowment. This is consistent with the Organization's objective to maintain the purchasing power of the endowment assets held.

Note 6. Inventories

Inventories consist of the following:

| | <u>2009</u> | <u>2008</u> |
|--------------|------------------|------------------|
| Resale items | \$ 45,731 | \$ 24,522 |
| Small tools | <u>42,616</u> | <u>46,411</u> |
| | <u>\$ 88,347</u> | <u>\$ 70,933</u> |

APPALACHIA SERVICE PROJECT, INC.

NOTES TO FINANCIAL STATEMENTS

December 31, 2009

Note 7. Property and Equipment

Property and equipment consists of the following:

| | <u>2009</u> | <u>2008</u> |
|--------------------------------|---------------------|---------------------|
| Vehicles | \$ 1,302,870 | \$ 1,228,207 |
| Buildings | 2,097,419 | 2,097,419 |
| Furniture and fixtures | 26,122 | 26,122 |
| Land | 106,205 | 106,205 |
| Equipment | <u>407,123</u> | <u>407,123</u> |
| | 3,939,739 | 3,865,076 |
| Less: accumulated depreciation | <u>(2,056,755)</u> | <u>(1,828,940)</u> |
| | <u>\$ 1,882,984</u> | <u>\$ 2,036,136</u> |

Note 8. Notes Payable

Notes payable consist of the following:

| | <u>2009</u> | <u>2008</u> |
|--|------------------|------------------|
| Note payable to Kentucky Housing Corporation. Annual payments of \$1,125, including interest at 1.00%. Unpaid principal is due July, 2013. Unsecured. | \$ 4,500 | \$ 5,625 |
| Note payable to Kentucky Housing Corporation. Annual payments of \$1,395, including interest at 1.00%. Unpaid principal is due December 31, 2030. Unsecured. | 27,544 | 42,365 |
| Notes payable to FAHE. Annual payments and quarterly interest payments to be determined by FAHE. Interest at 1.0%. Unpaid principal is due July 2021. Unsecured. | <u>51,218</u> | <u>57,891</u> |
| Total notes payable | 83,262 | 105,881 |
| Less current maturities | <u>6,965</u> | <u>9,114</u> |
| Long-term debt | <u>\$ 76,297</u> | <u>\$ 96,767</u> |

Estimated maturities of notes payable are as follows:

| | |
|------------|------------------|
| 2010 | \$ 6,965 |
| 2011 | 7,009 |
| 2012 | 7,055 |
| 2013 | 7,100 |
| 2014 | 6,021 |
| Thereafter | <u>49,112</u> |
| | <u>\$ 83,262</u> |

APPALACHIA SERVICE PROJECT, INC.

NOTES TO FINANCIAL STATEMENTS

December 31, 2009

Note 9. Lines of Credit

The Organization has the following lines of credit:

Line of credit agreement up to \$450,000 with SunTrust Bank due on demand. Interest at the bank's prime rate plus 1% (4.25% at December 31, 2009 and 2008). Secured by property.

First Tennessee Bank, up to \$50,000, interest at 1% above the Bank's base commercial rate (4.25% and 5.00% at December 31, 2009 and 2008) through August 2010. This line of credit is unsecured.

Federation of Appalachian Housing Enterprises, up to \$150,000, interest at LIBOR plus 2.0% (3.75% and 4.88% at December 31, 2009 and 2008) through December 2010. This line of credit is unsecured.

All credit lines were unused at December 31, 2009 and 2008.

Note 10. Capital Lease

ASP has a capital lease for certain office equipment with a term of 69 months and an interest rate of 10.00% per annum. Property and equipment include the following amounts for capital leases:

| | <u>2009</u> | <u>2008</u> |
|----------------------------------|------------------|------------------|
| Equipment cost | \$ 81,400 | \$ 81,400 |
| Less: Allowance for depreciation | <u>24,420</u> | <u>8,140</u> |
| | <u>\$ 56,980</u> | <u>\$ 73,260</u> |

Future minimum lease payments under this capital lease, including the present value of minimum lease payments, are as follows:

| | |
|------------------------------------|------------------|
| 2010 | \$ 18,672 |
| 2011 | 18,672 |
| 2012 | 18,672 |
| 2013 | <u>15,559</u> |
| Total minimum lease payments | 71,575 |
| Less: amount representing interest | <u>11,270</u> |
| Total | 60,305 |
| Less: current installments | <u>13,237</u> |
| Long-term obligation | <u>\$ 47,068</u> |

APPALACHIA SERVICE PROJECT, INC.

NOTES TO FINANCIAL STATEMENTS

December 31, 2009

Note 11. Restricted Net Assets

Temporarily restricted net assets and restricted cash are available for the following purposes:

| | <u>2009</u> | <u>2008</u> |
|-------------------------|------------------|------------------|
| Collegiate Weekend fund | \$ 885 | \$ 1,135 |
| Purchase of vehicles | 490 | 7,051 |
| Front Porch fund | <u>46,786</u> | <u>44,075</u> |
| | <u>\$ 48,161</u> | <u>\$ 52,261</u> |

Note 12. Fair Value of Financial Instruments

SFAS No. 157, *Fair Value Measurements*, establishes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. This hierarchy consists of three broad levels: Level 1 inputs consist of quoted prices in active markets for identical investments and have the highest priority, Level 2 inputs consist of observable inputs other than quoted prices for identical assets, and Level 3 inputs consist of unobservable inputs where there is little or no market activity. Level 3 inputs have the lowest priority.

The following are the major categories of investments measured at fair value on a recurring basis during the year ended December 31, 2009, using quoted prices in active markets for identical assets (Level 1) and significant other observable inputs (Level 2). For these investments, for which there are no quoted market prices available, a reasonable estimate of fair value was based on quoted prices for similar investments in active markets. The Organization had no Level 3 valuations at December 31, 2009.

| Description | Level 2: Significant Other Observable Inputs | |
|--------------|--|-------------------|
| | <u>2009</u> | <u>2008</u> |
| Mutual funds | <u>\$ 207,357</u> | <u>\$ 172,520</u> |

Note 13. Pension Plan

ASP permits employees to contribute to a tax-deferred annuity program for the purchase of an annuity contract or the establishment of a custodial account as described by Internal Revenue Code Section 403(b). ASP matches the employee's contribution up to a maximum of 6% of the employee's salary. Matching funds totaled \$42,726 and \$39,747 for 2009 and 2008, respectively.

Note 14. Supplemental Cash Flow Information

During 2009 and 2008, ASP recorded the following non-cash operating and financing transactions:

In-kind donations of \$79,578 and \$80,991 in materials and \$4,490 and \$23,575 in vehicles, respectively, are recorded as support in the statement of activities.

APPALACHIA SERVICE PROJECT, INC.

NOTES TO FINANCIAL STATEMENTS

December 31, 2009

Note 15. Commitments and Contingencies

ASP has entered into a contractual agreement with Russ Reid Company to provide fundraising services for 2008 and 2009. Minimum monthly costs under the contract total \$4,000. The costs associated with this contract are dependent on the services performed. Expenses resulting from this contractual agreement totaled \$105,390 and \$111,459 in 2009 and 2008, respectively.

As of December 31, 2009 and 2008, ASP is contingently liable as guarantor with respect to \$143,653 and \$155,271 of indebtedness for certain recipients of federal monies received for the purpose of home repair or construction. No material loss is anticipated by reason of such guarantee.

The ASP endowment program invests in various investment securities. Investment securities are exposed to various risks such as interest rate, market, and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the value of investment securities will occur in the near term and that such changes could materially affect account balances and the amounts reported in financial statements.

Note 16. Subsequent Events

Management evaluated all activity of the Organization through July 29, 2010 (the issue date of the Financial Statements) and concluded that no subsequent events have occurred that would require recognition in the Financial Statements or disclosure in the Notes to the Financial Statements.

INTERNAL CONTROL AND COMPLIANCE

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

To the Board of Directors
Appalachia Service Project, Inc.
Johnson City, Tennessee

We have audited the financial statements of Appalachia Service Project, Inc. ("ASP") a non-profit organization, as of and for the year ended December 31, 2009, and have issued our report thereon dated July 29, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered ASP's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of ASP's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of ASP's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be a material weakness, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether ASP's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of ASP, in a separate letter dated July 29, 2010.

This report is intended solely for the information and use of ASP's management, the Board of Directors, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Brown, Edwards & Company, L.L.P.

CERTIFIED PUBLIC ACCOUNTANTS

Bristol, Virginia
July 29, 2010

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