



**EAST TN YEAR-ROUND TRIP  
PAYMENT SCHEDULE AND CANCELLATION POLICY  
(For groups handling their own food and accommodations)**

**September through May**

Fees and Payment Schedule for non-summer weeks: \$25 Per Person Per Workday

\$95 Group Registration Fee due with registration

- 30 days from your trip date – **Group Count Commitment\*** form due.
- 30 days from your trip date - Final balance due

**\*Group Count Commitment Form**

**Groups lock in their group count and acknowledge responsibility for the mission fee based on the ASP Cancellation Policy\*\*. Groups may still add to count as space availability permits after the form is received.**

**\*\*ASP East TN Year-Round Repair Cancellation Policy:**

The number of participants in your group may be increased, as availability permits, or decreased with confirmation from the Volunteer Department. For cancellations, a refund or transfer of paid funds to the remaining trip balance is available upon request. The \$95 registration fee is non-refundable.

For questions about this policy, please call the Volunteer Department at 1 (800) 289-4254 or (423) 854-4434.